ACD Yemen System Registration

User Manual

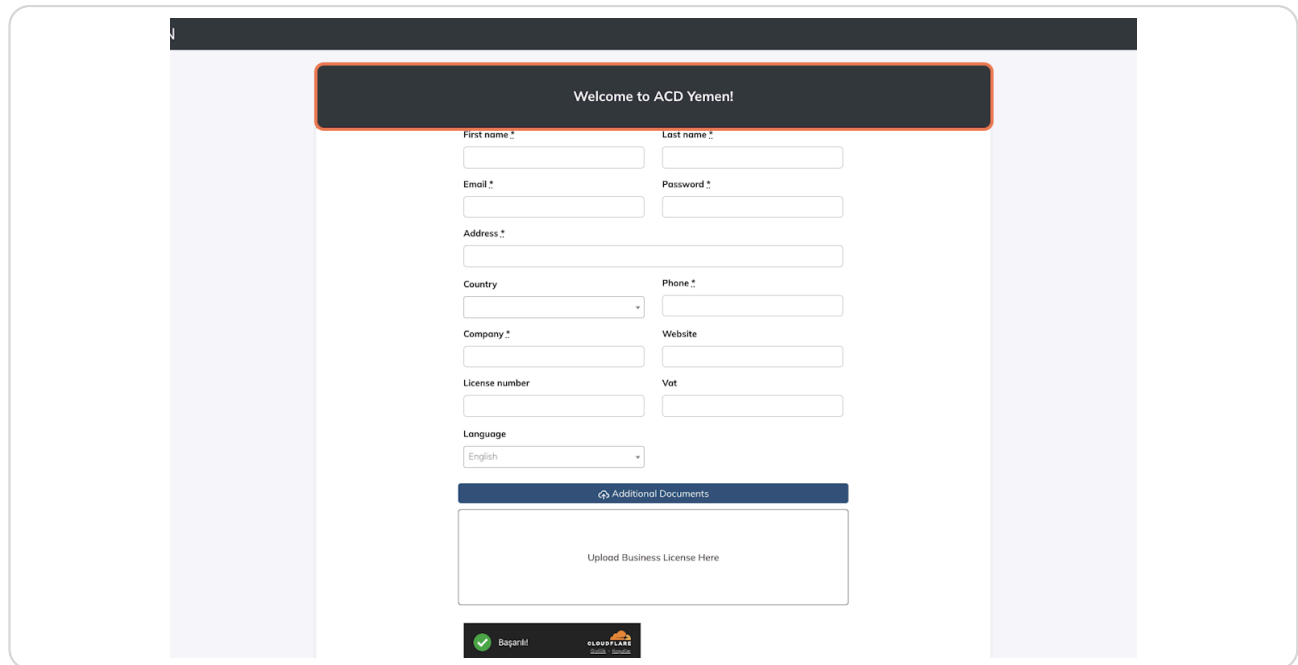**October 2024**

✅ How To Register   5 Steps

STEP 1

Login Page

STEP 2

Click on Register

STEP 3

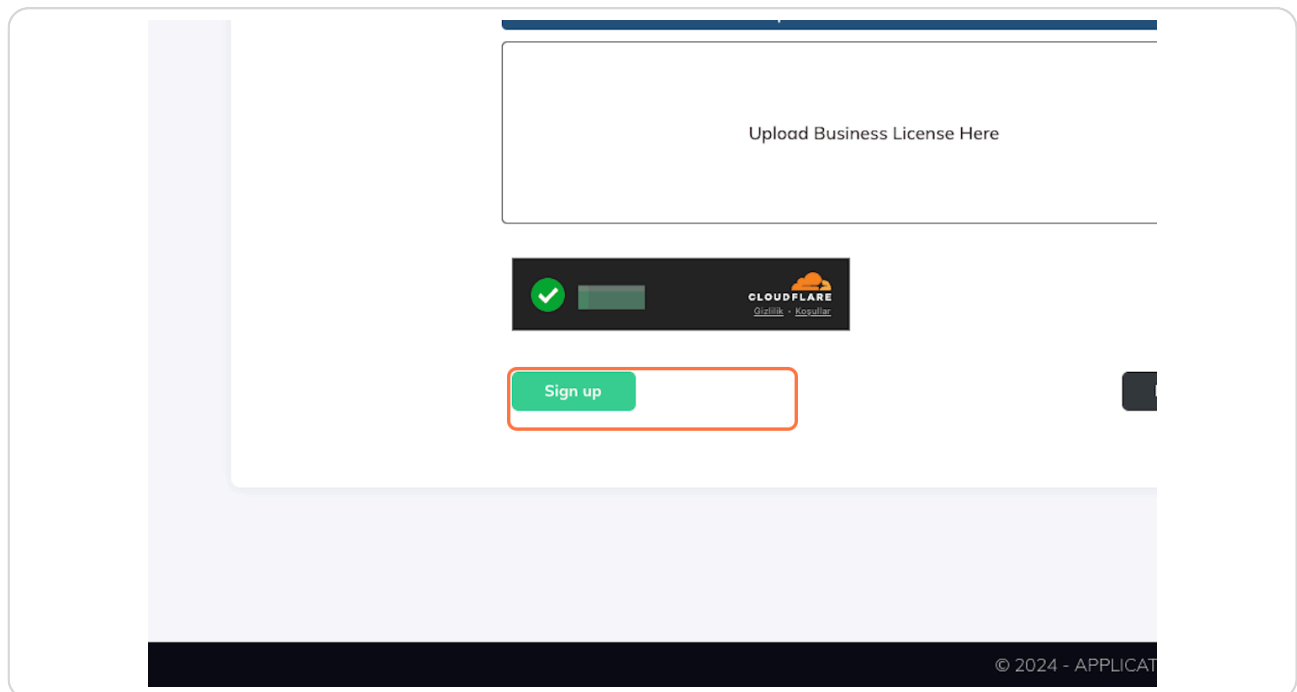Fill in the required information and upload your business license

STEP 4

After all the information has been filled click on "Signup"

STEP 5

Please check your Inbox, Spam, or Junk folders in your email.

Once you approve your email you may log in.

A message with a confirmation link has been sent to your email address. Please follow the link to activate your account. ×

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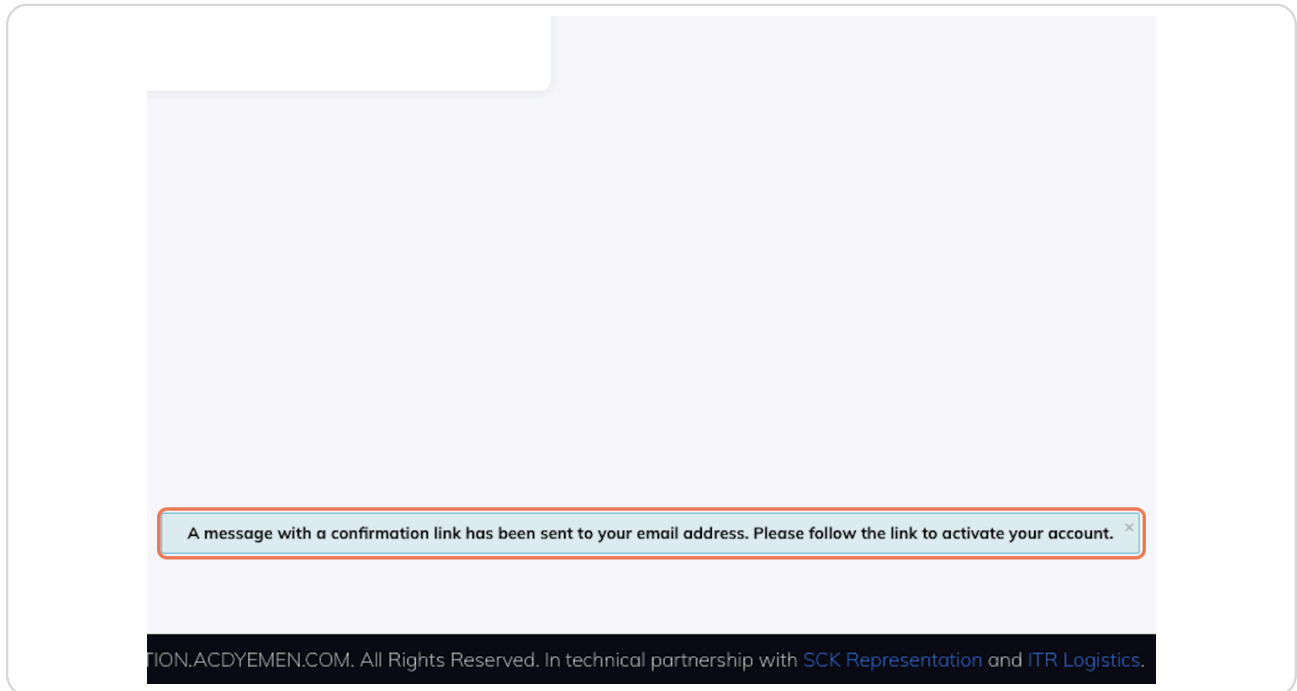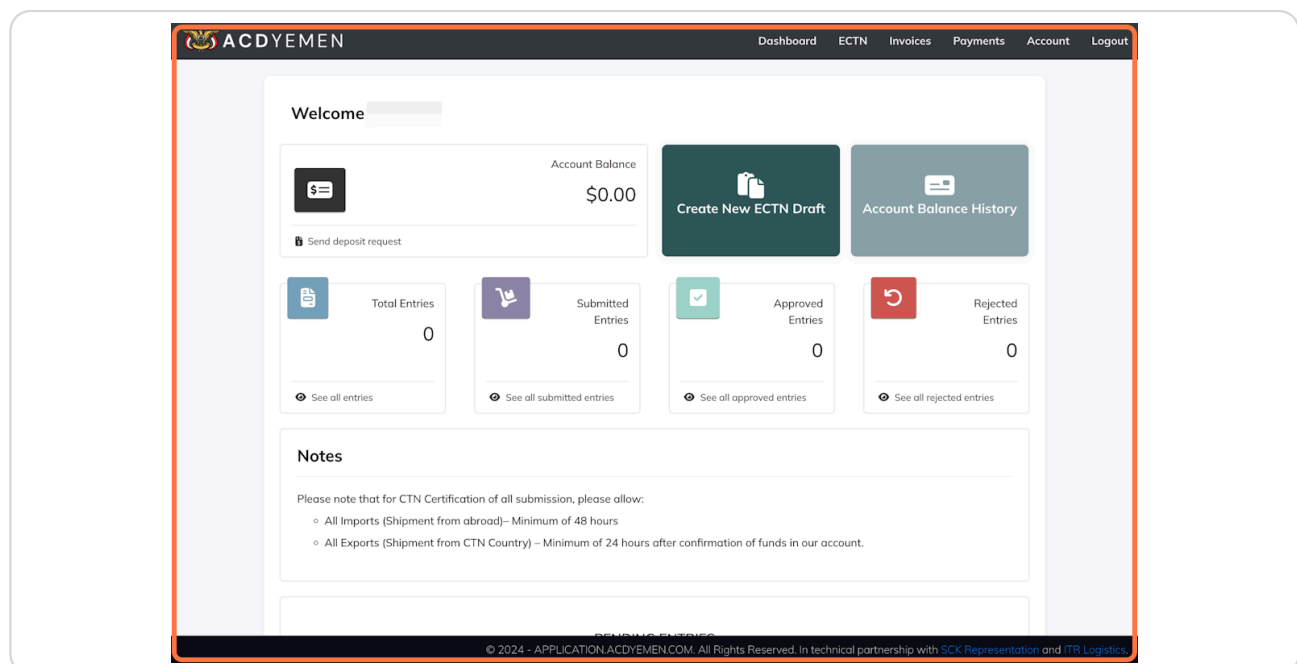
💰 How To Make A Deposit

4 Steps
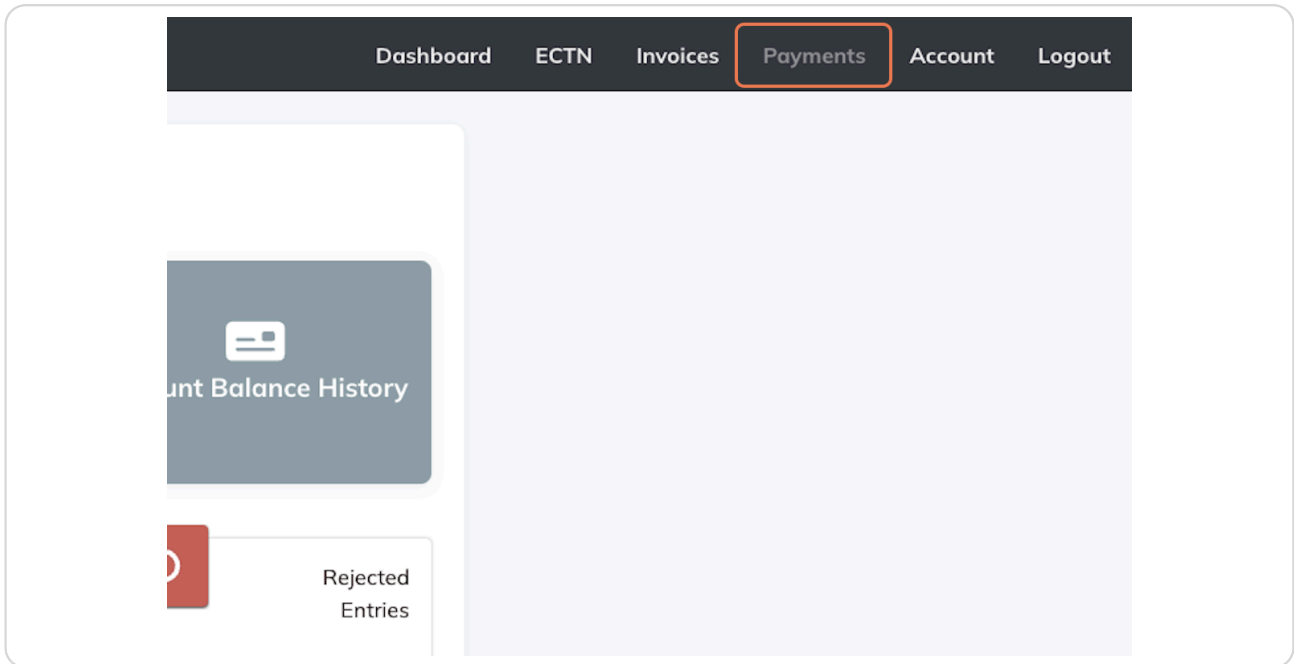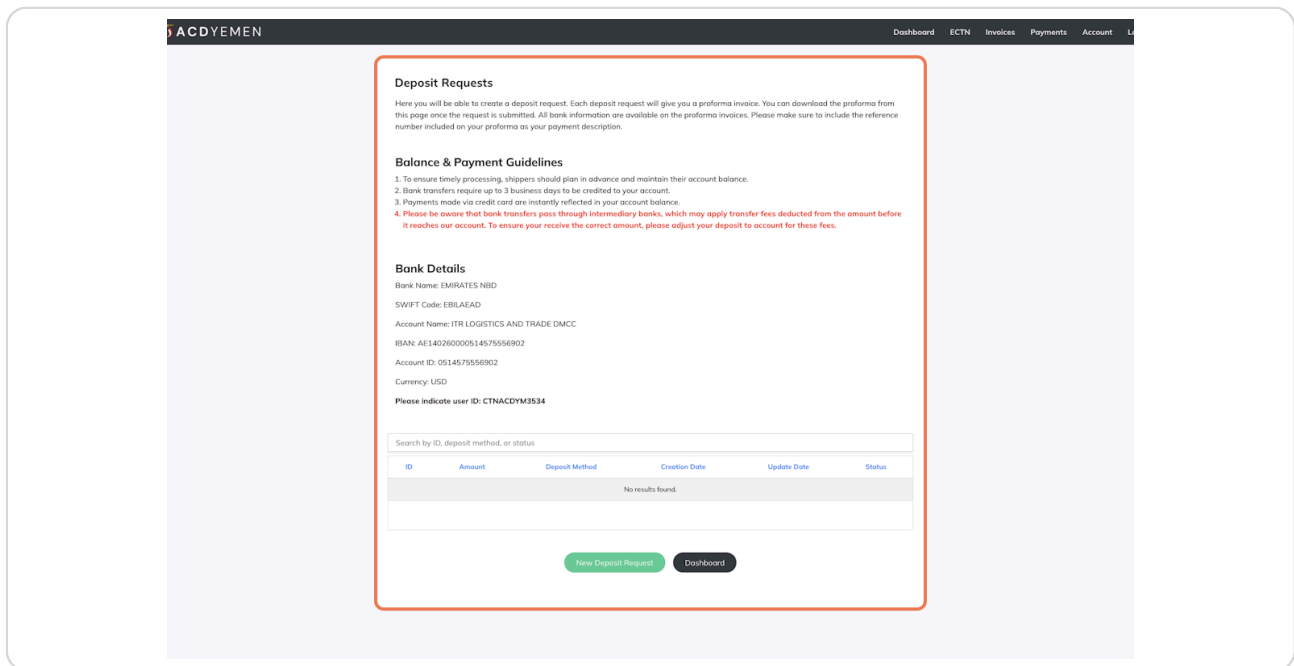
STEP 6

This is the dashboard after logging in

STEP 7

Click on Payments

STEP 8

Payments Window

Click on New Deposit Request

rch by ID, deposit method, or status

Amount	Deposit Method	Creation Date	Update Date
No results found.			

New Deposit Request   Dashboard

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🏛️ Bank Transfer Option   7 Steps

Fill in the amount you require

EN   Dashboard   ECTN   Invoices   Paymen

Send Deposit Request

Bank Transfer
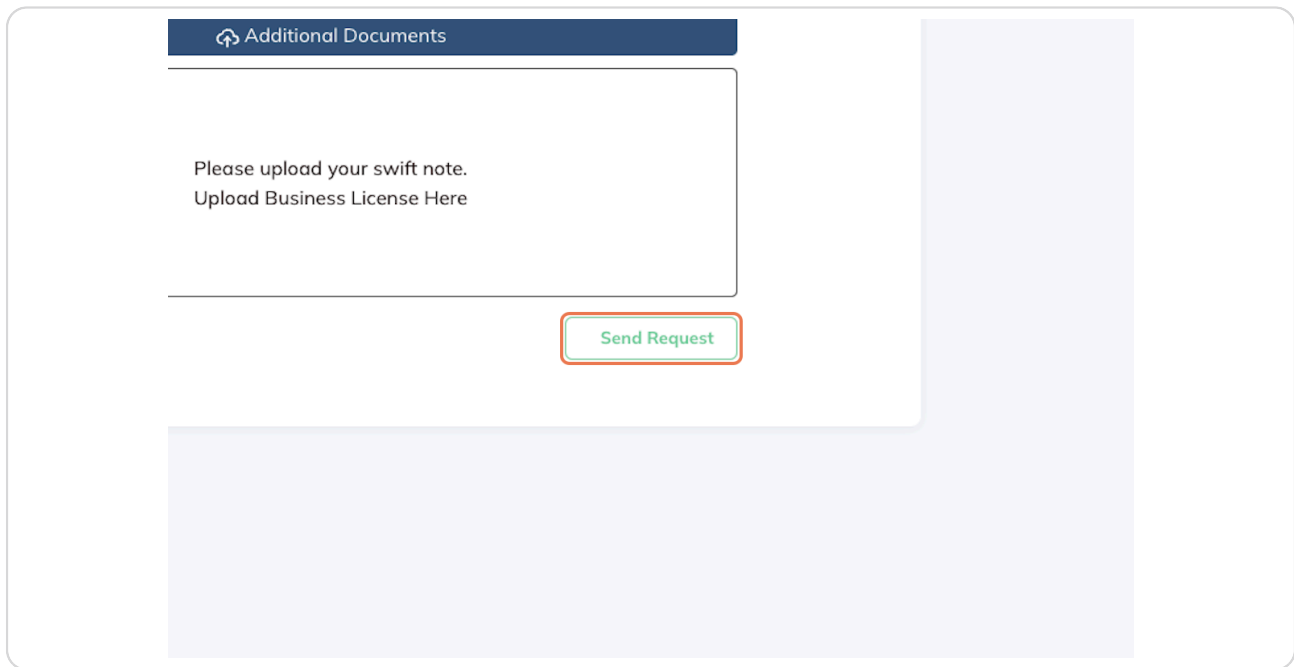
Credit Card

Amount *

Request message

Additional Documents

Please upload your swift note.
Upload Business License Here

Send Request

STEP 11

Click on Send Request

Additional Documents

Please upload your swift note.
Upload Business License Here

Send Request

STEP 12

You have successfully sent a deposit request.

You have successfully sent a deposit request. ×

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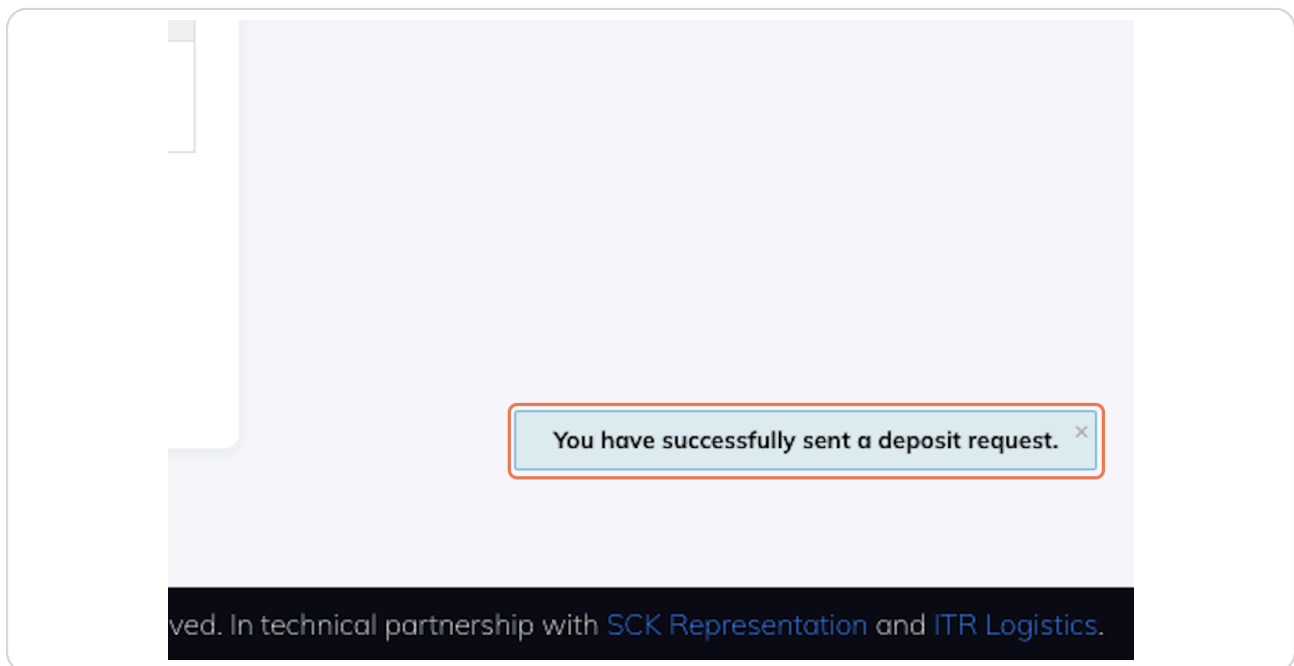
STEP 13

Your deposit requests and their status will be shown here on the payments tab

STEP 14

Click on the 3 dots to download the Proforma Invoice

STEP 15

Click on Download
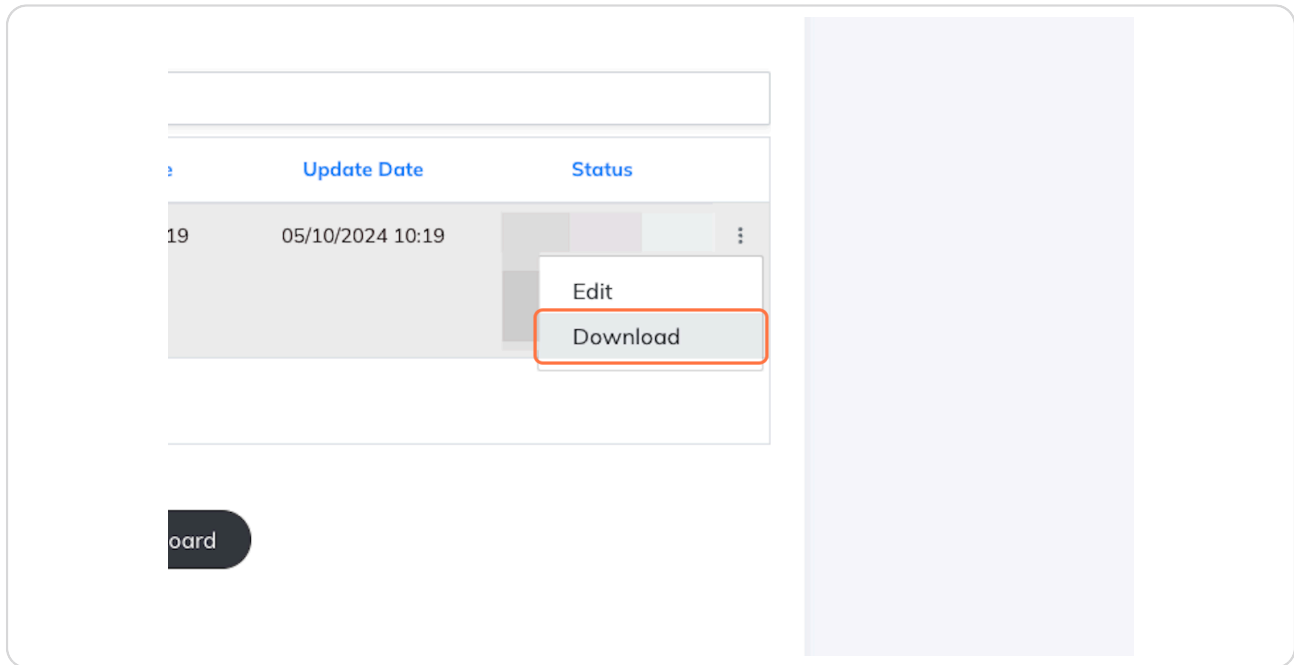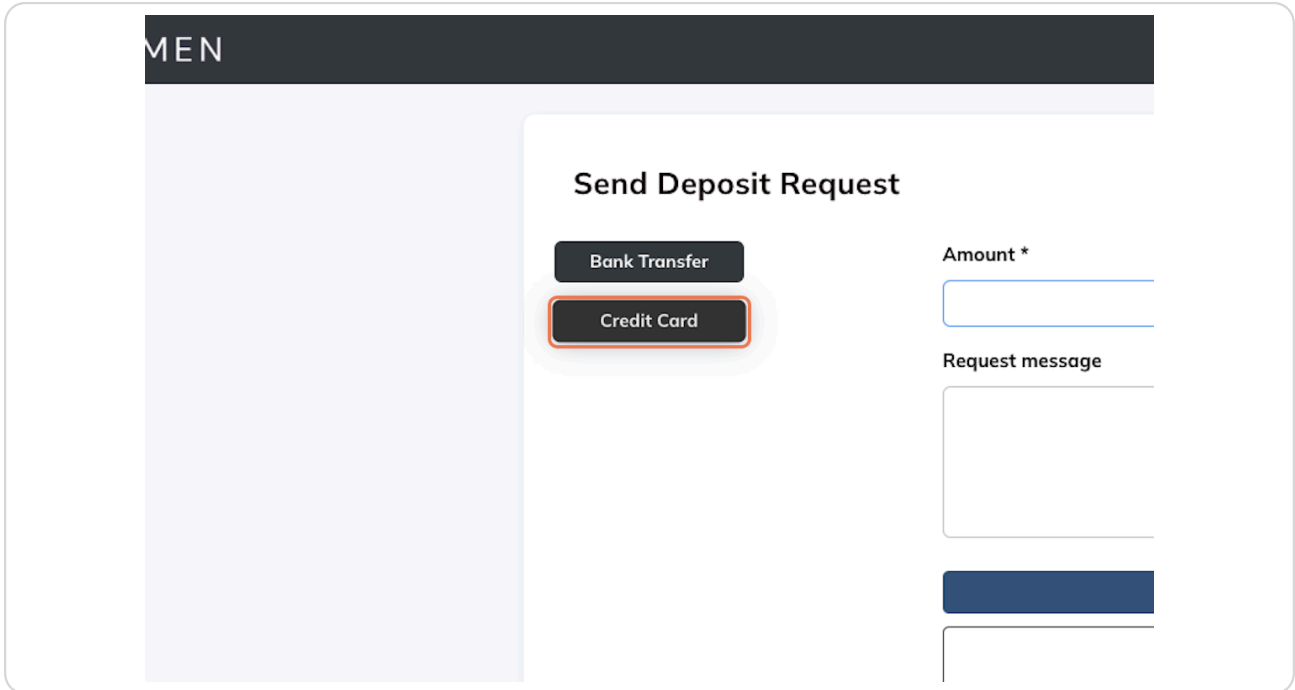
STEP 16

Downloaded system-generated Proforma Invoice and make the bank transfer

STEP 17
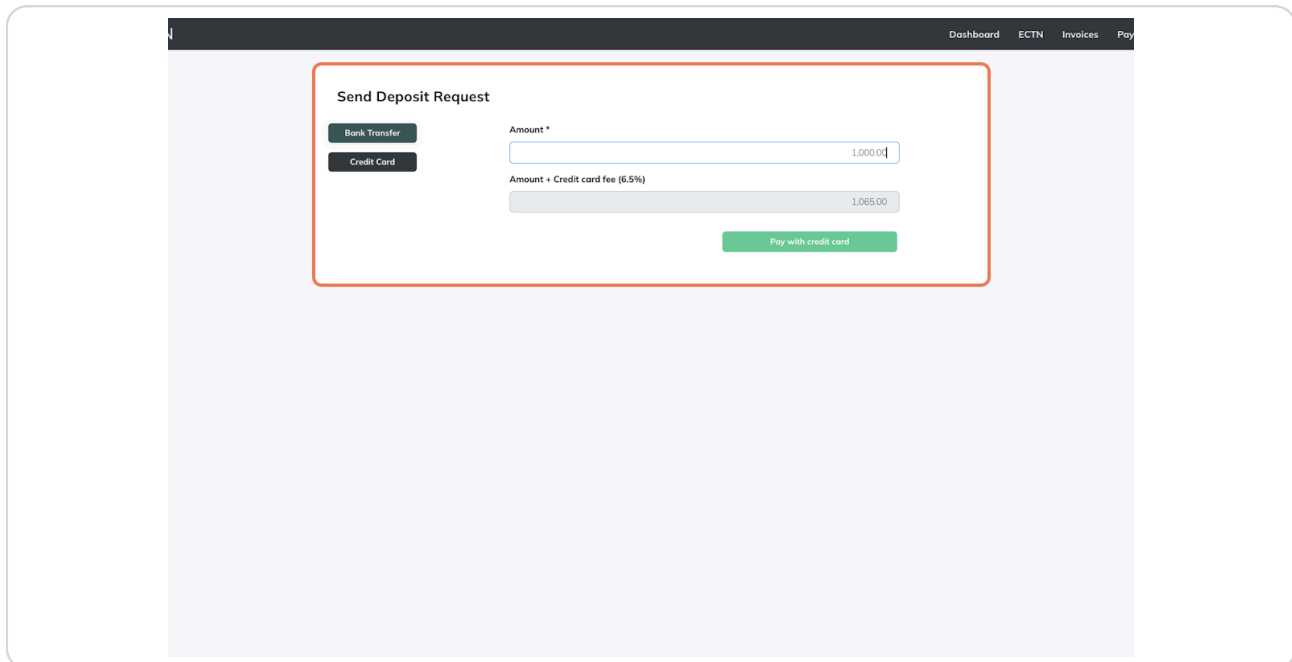
Click on Credit Card

STEP 18

Fill in the amount you require

STEP 19

Click on Pay with credit card

STEP 20

Check the amount you will deposit and fill in your credit card information

STEP 21

Click on Pay Now (The funds are automatically deposited to your account)
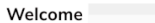
📝 How to Create ECTN Draft

7 Steps

STEP 22

Dashboard

Click on Create New ECTN Draft
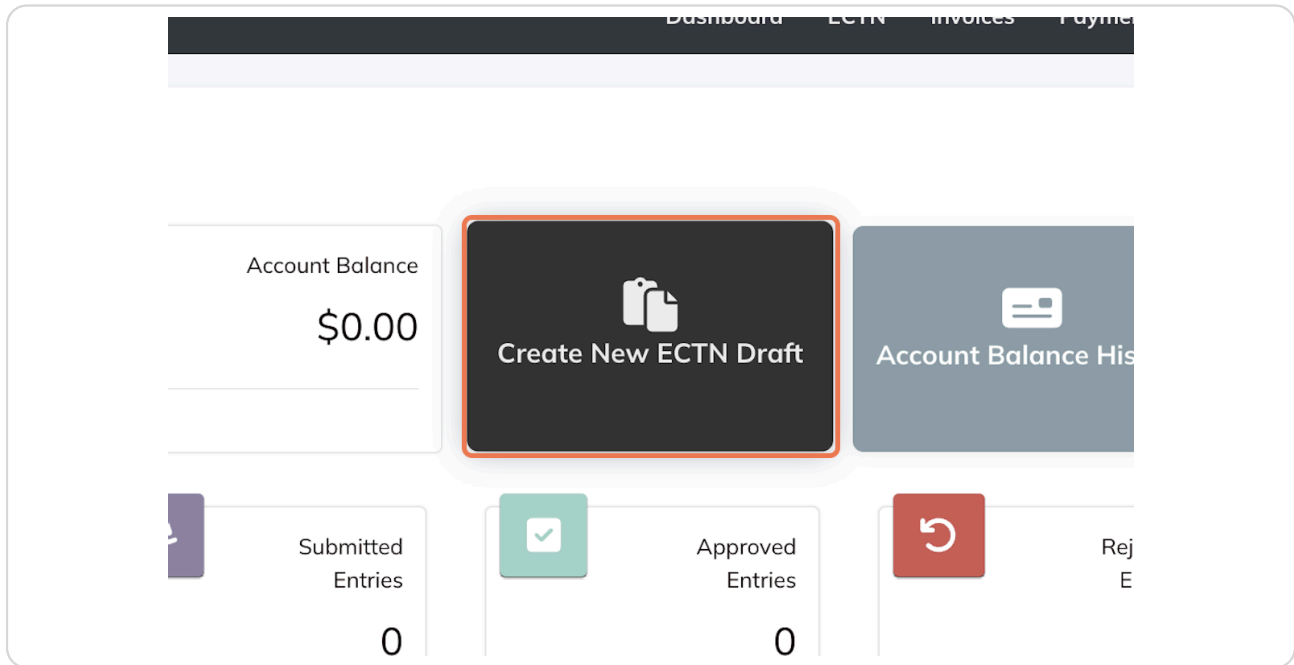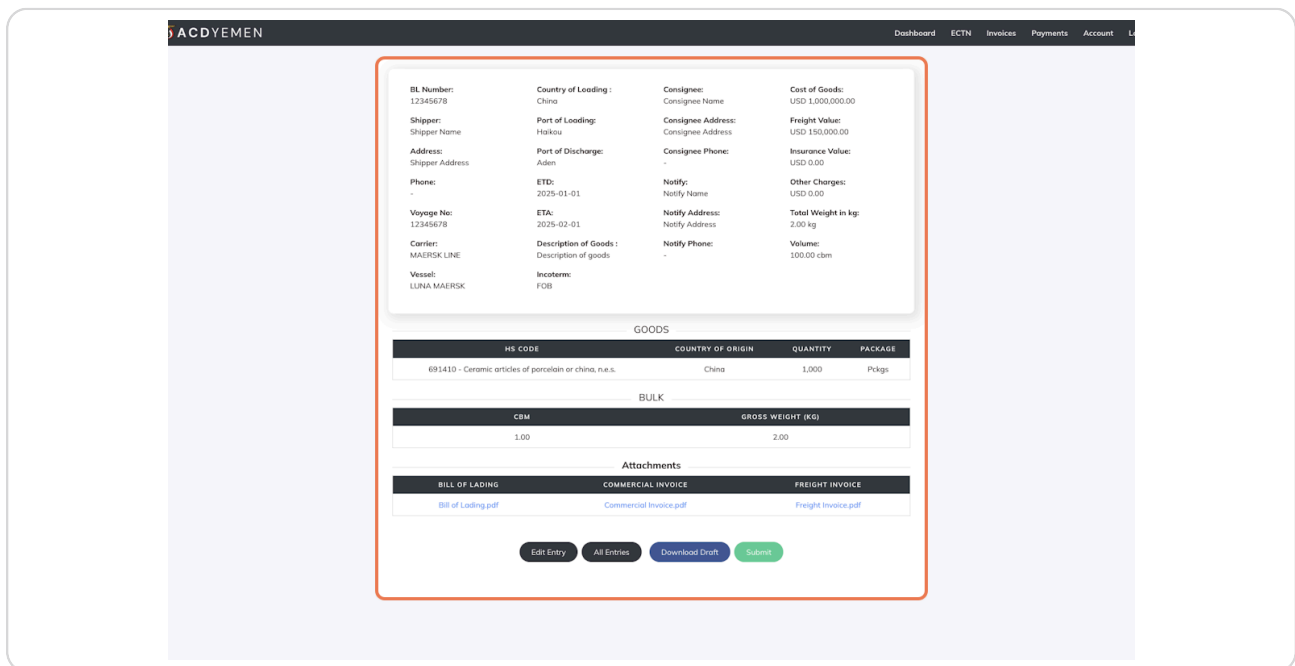
Fill in your shipment details

STEP 25

Click on Create Entry
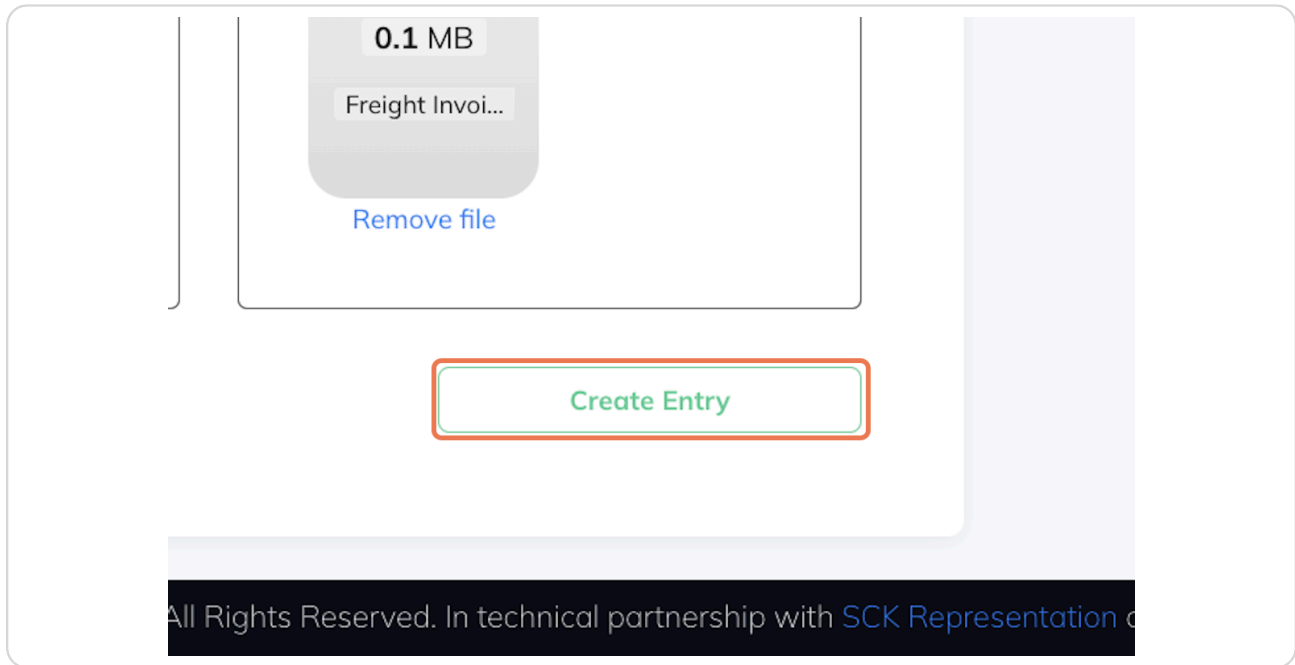
STEP 26

Check the information on the ACD Draft

STEP 27

You may edit, check entries, download, and submit your draft.

STEP 28

Click on Submit

The guide covered the intricate process of the Advanced Cargo Declaration system for Yemen. For more information, please visit https://acdyemen.com/